

One Hundred Cricklewood Lane, London NW2 2DS Telephone 01-450 8969

# SCHEDULE OF FACILITIES AND CHARGES

1.	Stage	Size	Area	Daily Rate (Build, Shoot and Strike)
	Q	85 ft. x 25 ft.	2100 sq. ft.	£100
	R	90 ft. x 35 ft.	3100 sq. ft.	£125
	S	110 ft. x 28 ft.	3100 sq. ft.	£100
	$\mathbf{T}$	42 ft. x 27 ft.	1100 sq. ft.	£100
	U	42 ft. x 27 ft.	1000 sq. ft.	£ 95
	V	42 ft. x 27 ft.	1100 sq. ft.	£100
	W	42 ft. x 27 ft.	1100 sq. ft.	£100
	X	185 ft. x 54 ft.	10000 sq. ft.	£275
	Y	130 ft. x 41 ft.	5300 sq. ft.	£175
	7.	54 ft. x 60 ft.	3200 sq. ft.	£140

- 2. U, V, X, Y and Z Stages are equipped with wrap-round cycloramas with radiused coves top and bottom. Cyc. Heights: X Stage 14 ft., others 10 ft. All cycs are demountable by prior arrangement. Additional overhead rigging space is available (between pitched roof trusses) on all stages except U Stage. All the stages are provided with a red/green light system but are not sound-proofed in the conventional studio manner. A scale plan of each of the stages will be found in the pocket of this brochure. All stages are supplied with hot and cold water.
- 3. All stages are accessable from street level. Entrance widths and heights Q, R and S Stages: 13 ft. 6 in. x 12 ft. 6 in.; T Stage: 8 ft. x 7 ft. 11 in.; U and V Stages: 8 ft. x 7 ft. 3 in.; W Stage: 8 ft. x 9 ft. 6 in.; X Stage: 9 ft. x 11 ft.; Y Stage: 10 ft. x 9 ft.; Z Stage: 8 ft. x 8 ft.
- 4. Rates shown are for an 8 a.m. to 7 p.m. working day. Daily rate includes use of make-up, hair-dressing, wardrobe and dressing room accommodation. An additional charge equal to 20% of the daily rate for each hour or part of an hour (with a minimum of £20) is payable for use of stage or ancillary accommodation outside normal hours.
- 5. A special rate will be quoted for Q, R and S stages when taken together or as a adjunct to X stage.
- 6. Electricity supply: Q, R, S, T, U, V and W Stages: 180 amps across 3 phases (3 x 60 amps) in each case. X and Y Stage: 1800 amps across 3 phases (3 x 600 amps) in each case. Z Stage: 600 amps across 3 phases (3 x 200 amps). Production lighting is charged at 15p per metered unit inclusive of normal bulb depreciation.
- 7. Fully furnished production offices are available at a charge of 50p per square foot per week inclusive of light, heat and cleaning. Prop, wardrobe and storage accommodation is available at 20p per square foot per week (light, heat, cleaning etc, extra). Wardrobe accommodation includes Hoover twin-tubs, tumble drier, iron and ironing board, and dress rails. Reductions of up to 75% on the above rates will be made where the provision of production offices and other accommodation is ancillary to the supply of other Samuelson group production facilities, equipment and services.
- 8. Rehearsal rooms, crowd rooms, green room, cutting rooms, art departments, film vaults, scene dock, viewing theatre (16 mm and 35 mm double head plus stereo), post sync and effects theatre, stills studio (with backing), music and sound effects libraries, equipment test rooms, etc. are available by special arrangement either in the village, at 303 Cricklewood Broadway or at Dudden Hill Lane.

9. Transfer Charges Regular Rate

Special "Villager's" Introductory Rate

To 35 mm magnetic film 2.8p per foot regular rate less 10% To 16 mm magnetic film 2.5p per foot

regular rate less 10%

(Prices inclusive of stock)

Prices for rush service, transfer outside normal hours, syncing-up rushes, edge numbering, etc., available on request.

#### 10. PRODUCTION VILLAGE TRANSPORT

Deliveries and collections are charged on a time and mileage basis at Samulson group standard rates. Fork lift truck: £5.50 per hour (normal hours)

# 11. TELEPHONE, TELEX AND POSTAL ARRANGEMENTS

The Production Village operates a PBX7 private branch exchange (telephone number 01-450 8969) equipped with 20 GPO lines (including 2 tie-lines to Samcine House in Cricklewood Broadway) and servicing 100 extensions in the village. The system allows internal dialling between extensions and direct dialling of outside calls with hotel-type metering. An additional 70 individual direct exchange lines are also available. Pay telephones are installed in the Upper Village, Middle Village and Lower Village. A telephone operator is on duty Monday to Friday from 8.30 a.m. to 5.30 p.m. At other times of the day or night and at weekends the switchboard is operated by the security staff.

A silent paging system will shortly be installed in The Production Village. The system is based on a pocket receiver which advises the wearer, by means of a silent vibratory signal and a digital display, of any telephone number or extension number required to be called. A limited number of receiver units will be available for the use of senior personnel of production companies based in the village at a rate of £10 per day, £30 per week.

The village has its own telex machine (8954958 Answer Back "Village-G"). Customers' incoming telex calls are handled free of charge. Outgoing telex calls will be charged at cost plus 15% (telex operator's services extra). Telegrams and cables should be addressed to "VILLAGE LONDONNW2".

The nearest sub-post office is located on the south side of Cricklewood Lane, 200 paces to the East of the village; hours of business: Monday to Friday 9 a.m. to 1.15 p.m.; 2.15 p.m. to 5.30 p.m. Saturday 9 a.m. to 1.00 p.m. Last time of posting: Monday to Friday: circa 7.30 p.m.; Saturday: circa noon.

The postal authorities have allocated the postal code "NW2 2DS" for the exclusive use of The Production Village and correspondents should be requested to address incoming mail accordingly.

Hand-engraved copperplate printed 'Production Village' writing paper and envelopes can be purchased in the Village Shop. Notepaper pre-printed with the Production Village's two colour motif, for overprinting with the customer's own particulars, is available on application to the Managing Director's office. Samples of the above will be found in the pocket of this brochure.

# 12. (a) Reprographic Copies

£0.06 per copy each.

A collating, punching and binding service is also available.

## (b) Offset Litho Printing

Price quoted against customer's requirements. Rush service available.

## (c) Dyeline Prints

Price quoted against customer's requirements. Rush service available.

## 13. CAMERA AND LIGHTING EQUIPMENT, FILM STOCK AND PRODUCTION STORES

Equipment and materials supplied by Samuelson Film Service Ltd., Samuelson Lighting Ltd. and other group companies will be delivered to stages and collected free of charge.

#### 14. REFRESHMENT FACILITIES

Extensive restaurant and licensed refreshment facilities, with private dining rooms, are located within the village as follows:

In the Upper Village

#### THE "LE KAIF" RESTAURANT

A competitively priced, quick service, American-style restaurant serving:

Breakfasts

7.00-7.40

and

Luncheons

9.30-10.30

12.30-2.30

Afternoon Teas

3.00-3.45

#### PRIVATE DINING ROOMS

Available for private luncheons or buffets, and bookable in advance through the Catering Manager. Some suggested menu ideas will be found in the pocket of this brochure.

## OFFICE SERVICE

Tray service to offices in the village can be arranged if desired.

#### "A" STAGE

The Production Village's original bar.

## TEA BREAKS ON THE STAGE

Usually: 8.00 a.m. for 8.30 a.m. start - tea or coffee 10.00 a.m. - tea or coffee and bacon rolls 3.30 p.m. - tea or coffee and biscuits

In the Middle Village

#### THE MAGIC HOUR

A village pub in the traditional manner overlooking the duck pond. An excellent range of bar snacks and hot and cold meals are available at reasonable prices. The Magic Hour features a choice of quality real ales, cider on draught, and a selection of fine wines. The latter are available by the glass of 5 fl. oz. (142 cc) capacity. Other specialities of the House include hot mulled wine. sloe gin, Pimm's cups, Marguerita cocktails and liqueur coffees, appropriate to the season. The Magic Hour has a total seating capacity of 178 and is available at weekends for private functions. At other times a small saloon, "The Snug", with seating for around 20 to 30 persons, can be set aside for private use (for example pre-production and end-of-production parties) by prior arrangement.

> Opening Hours: Monday to Friday Midday - 2.30 p.m. 5.30 p.m. - 10.30 p.m. (Friday 11.00 p.m.) Weekends as from time to time notified Morning coffee and afternoon teas are generally available in the lounge at 10.30 a.m. and 3 p.m.

The Catering Manager greatly appreciates advance warning of any catering requirements but every effort is made to meet customers' needs, even if they arise at the last moment.

The Catering Manager can be contacted at any time of the day on 01-452 8969, Ext. 259.

Customers so wishing may arrange for their senior executives to be able to sign for refreshments on A Stage and in The Magic Hour and Le Kaif. Copies of the special forms used for this purpose will be found in the pocket of this brochure.

# PRODUCTION ACCOMMODATION

#### THE COTTAGE

Ground floor: 4 offices and kitchen, total area 630 sq. ft.

First floor: 3 offices, including large general office, total area 510 sq. ft.

The two floors of The Cottage can be taken together or separately, as required.

No. 1 BURROUGHS YARD

Ground floor, open plan, total area 530 sq. ft.

No. 2 BURROUGHS YARD

Ground floor, open plan, total area 570 sq. ft.

Note: There is a lockable communicating door between No. 1 and No. 2 Burroughs Yard. No. 2 Burroughs Yard accesses to Nos. 3 and 5 The Strip.

## No. 3 BURROUGHS YARD

Ground floor, divisible into an executive office and a general office, total area 560 sq. ft.

No. 3 THE STRIP 160 sq. ft.

No. 5 THE STRIP 150 sq. ft.

No. 15 THE STRIP 240 sq. ft.

## 'THE GREEN ROOM'

First floor, divisible into two executive offices and an open plan office, total area 1050 sq. ft.

No. 1 THE TOP YARD 210 sq. ft.

No. 2 THE TOP YARD 240 sq. ft.

No. 3 THE TOP YARD 240 sq. ft.

No. 4 THE TOP YARD 170 sq. ft.

The above four offices have lockable connecting doors.

No. 5 THE TOP YARD
420 sq. ft.
This office has direct access to X Stage.

No. 1 POND ROW 190 sq. ft. This office has direct access to Y Stage.

> No. 2 POND ROW 220 sq. ft.

No. 3 POND ROW 300 sq. ft.

No. 4 POND ROW 290 sq. ft.

Note: There are lockable interconnecting doors between each of the four offices in Pond Row.

No. 1 LOWER VILLAGE Ground floor, open plan, total area 820 sq. ft.

No. 2 LOWER VILLAGE

First floor, two interconnecting offices, total area 480 sq. ft. This unit conveniently accesses to the Top Attic via a roof garden.

No. 3 LOWER VILLAGE First floor, two interconnecting offices, total area 270 sq. ft. Accessing to own roof garden.

No. 4 LOWER VILLAGE
First floor, two interconnecting offices, total
area 450 sq. ft.

Note: Nos. 1, 2, 3 and 4 Lower Village can be occupied together or separately.

BOTTOM YARD, LOWER VILLAGE Details to be announced

"BELOW STAGE" LOWER VILLAGE Details to be announced

WEST END, LOWER VILLAGE (Third Floor)

SOUTH DORMER

No. 1, area 273 sq. ft. No. 2, area 273 sq. ft.

There is a lockable communicating door between these two offices.

EAST DORMER

No. 1, area 120 sq. ft. No. 2, area 176 sq. ft.

> WEST DORMER Area 574 sq. ft.

NORTH DORMER

Area 608 sq. ft.

There is a lockable communicating door between the West and North Dormers.

(Fourth Floor) THE TOP ATTIC Area 470 sq. ft.

Note: Areas shown include toilet, kitchen and other accommodation only where used exclusively by one group of offices.

Production offices in the Production
Village have been designed and equipped to
meet the special needs of film-makers.
They are at once stylish, ultra functional
and highly cost-effective.

Furniture includes large leather-topped desks in the "High-Tech" manner. Traditional and Art Deco designs are much in evidence along with decorative themes drawn from the film-making process.

While production companies based in the village find themselves a part of a film and television oriented community, great care has been taken to retain the individuality of the various units of accommodation. Allowance has been made for the requirements of larger productions and wherever possible lockable intercommunicating doors have been provided between adjoining offices. Telephones connecting to the Production Village's 20 x 100 PABX7 switchboard are installed throughout. These allow direct outside dialing (with hotel-style metering) and direct dialing to other extensions both within the village and at Samuelson Group headquarters at Samcine House in Cricklewood Broadway. Up to seventy Post Office direct outside lines are also available. In addition there are independent 4 x 18 and 3 x 10 PMBX switchboards in The Cottage which can serve extensions in Nos. 1, 2 and 3 Burroughs Yard if desired.

The charge for offices in the village includes light, heat and daily cleaning, and is based on net areas. No account is taken of toilets, corridors and amenity accommodation where provided on a general basis. There is no charge for rates, maintenance, repairs, security, reception and outgoings of a similar nature. Offices are equipped with as many shelves, pinboards, filing cabinets, drawer units, chairs, waste-bins, cups and saucers, electric kettles and ashtrays as the production company may require, at no extra cost. Subject to availability, additional accommodation will be provided at short notice, on a daily or weekly basis, to meet production companies' temporary needs.







